

BOARD OF EDUCATION MEETING
AUDUBON HIGH SCHOOL MEDIA CENTER

WEDNESDAY, FEBRUARY 18, 2015

6:30 P.M.

AGENDA

1. Call meeting to order.
2. Sunshine Law Statement by presiding officer.

“In accordance with the provisions of the Open Public Meetings Law, the Audubon Board of Education transmitted notice of this meeting, scheduled at 6:30 p.m., in the Audubon High Media Center, to the *Retrospect* newspapers, filed with the Borough Clerk and posted copies on the Chestnut Street and Pine Street entrances to the high school.”

3. Salute to the Flag.

PRIVATE:

1. Motion to approve the resolution for the board to enter into closed session for the following purposes:

 X Any matter which, by express provision of Federal Law, State Statute or Rule of Court shall be rendered confidential or excluded from discussion in public

 X Any matter the disclosure of which constitutes an unwarranted invasion of individual privacy such as any records, data, reports, recommendations, or other personal material of any educational, training, social service, medical, health, custodial, child protection, rehabilitation, legal defense, welfare, housing, relocation, insurance and similar program or institution operated by a public body pertaining to any specific individual admitted to or served by such institution or program, including but not limited to information relative to the individual's personal and family circumstances, and any material pertaining to admission, discharge, treatment, progress or condition of any individual, unless the individual concerned (or, in the case of a minor or incompetent, his guardian) shall request in writing that the same be disclosed publically;

 X Any pending or anticipated litigation or contract negotiation in which the public body is or may become a party. Any matters falling within the attorney-client privilege, to the extent that confidentiality is required in order for the attorney to exercise his ethical duties as a lawyer. Any matter involving the employment, appointment, termination of employment, terms and conditions of employment, evaluation of the performance, promotion or disciplining of any specific prospective public officer or employee or current public officer or employee employed or appointed by the public body, unless all individual employees or appointees whose rights could be adversely affected request in writing that such matter or matters be discussed at a public; Specifically the evaluation of the Superintendent

Reconvene at approximately _____ pm.

1. Motion to approve the following minutes:

January 21, 2015

All motions are voted on by all members unless otherwise marked with an +.

OPEN TO THE PUBLIC

THE AUDUBON RENAISSANCE PROGRAM RECOGNIZES THE FOLLOWING STUDENTS AS STUDENTS OF THE MONTH FOR JANUARY

Senior Class

Marissa Brown
Michael Coyle

Junior Class

Karenann Libby
Jeremy McShane

Sophomore Class

Candy Herrera
Thomas VanFossen

Freshman Class

Sarah Libby
José Garcia

Grade Eight

Amelia Stowell
Zachary Olszewski

Grade Seven

Riley Jakubowski
Shane Alger

RECOGNITION OF THE FOLLOWING STUDENTS FOR THEIR PARTICIPATION IN THE TWELFTH ANNUAL WINTER FESTIVAL HONORS BAND ON SATURDAY, JANUARY 17, 2015

Flute

Rebekah Barnhardt

Clarinet

Jaclyn Knighton

Abigail Meyer

Elisabeth Trams

Bass Clarinet

Caroline Chambers

Mairead Tomaselli

Alto Sax

Ashley DeFrates

Jake Dobleman

Matthew Hucaluk

Trumpet

Alyssa Caccese

Nick Colon

Megan Godshalk

Jake Jordan

Trombone

Jake Hoke

Lillian MacDonald

Amy Schuler

Baritone

Jeff Jordan

Tim Knoll

Percussion

RECOGNITION OF THE FOLLOWING STUDENT ACHIEVEMENTS:**SELECTION TO THE ALL-SOUTH JERSEY JUNIOR HIGH BAND**

Amelia Stowell
Mia Nixon

Grade 8
Grade 8

French Horn
Clarinet

RECESS

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION: (Agenda Items Only)**REPORT:**

Student Council Representative:

Annie Busarello**PRESENTATIONS**

- Camden County Education Commission: Mr. Daniel Del Vecchio
- EVVRS Report – Period I September 1, 2014 through December 31, 2014: Mr. Crispin
- PARCC Testing Protocols: Mr. Crispin

FINANCE:

1. Board Secretary's Report in accordance with 18A: 17-36 and 18A: 17-9 for the month of December 2014. The Board Secretary certifies that no line item account has been over expended in violation of N.J.A.C. 6A: 23A – 16.10 (c) 3 and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
2. Treasurer's Report in accordance with 18A:17-36 and 18A:17-9 for the month of December 2014. The Treasurer's Report and Secretary's report are in agreement for the month of December 2014.
3. Board Secretary in accordance with N.J.A.C. 6A:23A – 16.10 (c) 2 certifies that there are no changes in anticipated revenue amounts or revenue sources.
4. Board of Education Certification – pursuant to N.J.A.C. 6A:23A – 16.10 (c) 4 We certify that after review of the secretary's monthly financial report (appropriations section) and upon consultation with the appropriate district officials, that to the best of our knowledge no major accounts or fund has been over expended in violation of N.J.A.C. 6A:23A – 16.10 (b) and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.
5. Motion for approval to void the following outstanding student activity check due to age:

DATE	CHECK NUMBER	AMOUNT
12/16/2013	10762	\$100.00

6. Motion to approve bills payable in the amount of \$513,704.41 when certified.

PERSONNEL: (All motions are upon Superintendent's recommendation:)

1. Motion to approve district substitutes and home instruction tutors for the 2014-2015 school year. (All new district substitute approvals are pending completion of all state and district requirements.)

Joseph Demers	Substitute Teacher
William Hennessey	Substitute Teacher
Elena Cordova	Substitute Teacher
Christine Joyce	Substitute Teacher

2. + Motion to approve Vicky Jensen, district substitute teacher, as long-term substitute part-time aide at Haviland Avenue School effective March 5, 2015 through June 19, 2015 or the last day for students, as listed:
 - Overlap days at the substitute aide rate of \$60.00 per day effective March 5-6, 2015, not to include benefits.
 - Hourly aide rate - Step 5, \$14.47, for up to 29.5 hours per week, not to include benefits, effective March 9, 2015 through June 19, 2015 or the last day for students.

3. + Motion to approve Jessica Mannion, district substitute teacher, as part-time aide at Mansion Avenue School at the Step 5 hourly aide rate of \$14.47 for up to 29.5 hours per week, not to include benefits, effective February 19, 2015 through June 19, 2015 or the last day for students.

4. + Motion to approve Chelsea Shupp, district substitute teacher, as long-term substitute teacher of first grade at Haviland Avenue School effective April 23, 2015 through June 22, 2015 or the last day for teachers as listed.
 - Overlap days at the substitute teacher rate of \$80.00 per day effective April 23, and 24, 2015, not to include benefits.
 - At the Step 1, BA per diem rate of \$244.00, not to include benefits, effective April 27, 2015 through June 22, 2015 or the last day for teachers.

5. Motion to approve the emergent hiring of Catherine Gidjunis as long-term substitute teacher of English at the high school effective February 18, 2015 through June 22, 2015 or the last day for teachers as listed:
 - Overlap days at the substitute teacher rate of \$80.00 per day effective February 18, 19, and 20, 2015, not to include benefits.
 - At the Step 1, BA per diem rate of \$244.00, not to include benefits, effective February 23, 2015 through June 22, 2015 or the last day for teachers.

6. Motion to approve the emergent hiring of Lynda Glading as part-time district school psychologist at the per diem rate of \$360.00, six hours per day, two days per week, not to include benefits, effective March 2, 2015 through June 30, 2015.

7. Motion to approve Lauren Connor as interim guidance counselor at the high school, on an emergent basis, at the Step 1, BA per diem rate of \$244.00 for up to 20 days, not to include benefits, effective retroactive to February 17, 2015 through March 20, 2015.

8. + Motion to approve Jillian Matysik as I&RS team member at Mansion Avenue School at the prorated compensation rate as per the AEA negotiated agreement effective retroactive to January 26, 2015 through May 29, 2015.

9. + Motion to modify the original approval of the maternity leave of absence requested by Cara Novick, Mansion Avenue School guidance counselor, as listed:

Original Request and Approval: Paid Leave of Absence effective February 2, 2015 through February 27, 2015 – 15 sick days and two comp days. Unpaid Leave of Absence effective March 2, 2015 through May 29, 2015; Family Medical Leave Act effective February 2, 2015 through April 24, 2015;

New Jersey Family Leave Act for the purpose of child rearing effective upon discharge from physician through May 29, 2015.

Amended Approval: Paid Leave of Absence effective January 26, 2015 through February 20, 2015 – 15 sick days and two comp days. Unpaid Leave of Absence effective February 23, 2015 through May 29, 2015; Family Medical Leave Act effective January 26, 2015 through April 17, 2015; New Jersey Family Leave Act, for the purpose of child rearing effective upon discharge from physician through May 29, 2015.

- 10. + Motion to rescind Cara Novick as I&RS team member at Mansion Avenue School retroactive to January 26, 2015 through May 29, 2015.
- 11. + Motion to approve a maternity leave of absence request from Maddy Meehan, sixth grade teacher at Mansion Avenue School, effective May 11, 2015 through June 30, 2015 as listed:

Paid Leave of Absence: Effective May 11, 2015 through June 22, 2015 29 Sick Days

- 12. + Motion to approve a maternity leave of absence request from Kelly Miller, fourth grade teacher at Mansion Avenue School, effective May 26, 2015 through December 31, 2015 as listed:

Paid Leave of Absence: Effective May 26, 2015 through June 22, 2015 20 Sick Days
 New Jersey Family Leave Act for the Purpose of Child Rearing: Effective September 1, 2015 through November 20, 2015
 Unpaid Leave of Absence: Effective September 1, 2015 through December 31, 2015

- 13. + Motion to approve an amended effective date for Allison Krell, long-term substitute guidance counselor at Mansion Avenue School, as follows:

Original Effective Date: February 2, 2015
 Amended Effective Date: January 30, 2015

- 14. Motion to approve the following mentors for the 2014-2015 school year. Novice teachers will compensate mentors as per state regulations and AEA contract:

Novice Teacher	School/Subject	Mentor	Date
Jessica Mellwig	High School – English	Kate Wilson	Retroactive to February 2, 2015 through June 22, 2015
Catherine Gidjunis	High School – English	Mary Anne Kavanaugh	February 18, 2015 through June 22, 2015

- 15. + Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HAS	\$235.00	Alycia Colucci	March 20, 2015	Best, Practical Strategies for Meeting or Exceeding the Rigorous Common Core State Standards for Writing (Grades K-2)
MAS	\$159.00	Annette Hartstein	March 6, 2015	NJAGC 24 th Annual Conference – Gifted Education Full Steam Ahead
HAS	\$480.00	Ann Alston	June 24-27, 2015	National Association of School Nurses 47 th Annual Conference

- 16. + Motion to approve the following Rowan University students to complete their practicum requirements (observations) at Haviland Avenue School effective to February 18, 2015 through April 15, 2015, as listed:

Practicum	School	Grade/Subject	Requirement	Cooperating
------------------	---------------	----------------------	--------------------	--------------------

Student				Teacher
Gina Marie Salvucci	HAS	Grade 2	One day per week for 8 weeks, 4 hours per day	Michele Castagna
Jessica Scoras	HAS	Grade 2	One day per week for 8 weeks, 4 hours per day	Debra Costello
Jessica Marie Sedlack	HAS	Grade 1	One day per week for 8 weeks, 4 hours per day	Shelly Chester

17. Motion to accept, with best wishes, the letter of retirement from Jack Ross, high school principal effective July 1, 2015.

18. Motion to approve spring coaching positions for the 2014-2015 school year:

Baseball Varsity	Rich Horan
Baseball Asst. Varsity	*Ryan Knaul
Baseball Asst. Varsity	*Tyler Inkster
Baseball Asst. Varsity	*Zachary Jakubowski
Baseball Junior Varsity	*Keith Allen
Baseball Freshman	*Randolph Callaway

*Keith Allen, Randolph Callaway, Tyler Inkster, Zachary Jakubowski and Ryan Knaul will each receive 1/5 of the total of Varsity Assistant's + JV + Freshman stipends.

Golf Varsity	Luke Collazzo
Golf Asst. Varsity	Harry Reeves
Softball Varsity	Erin Small
Softball Asst. Varsity	Maddy Meehan
Softball Junior Varsity	Denise Allman
Softball Freshman	Kristen Tegan
Boys Tennis Varsity	Chris Sylvester
Boys Tennis Assistant	Bryant Bozarth
Boys Track & Field Varsity	Steve Ireland
Girls Track & Field Varsity	Adam Cramer
Track & Field Assistant	Daniel Reed
Track & Field Assistant	Dustin Stiles
Track & Field Assistant	Roger Houghkirk
Track & Field Assistant	Daniel Cosenza
7/8 Grade Coed Track & Field	Donald Seybold
7/8 Grade Coed Track	William Greener - One-half assistant's stipend
& Field Assistants	Angela DiFilippo - One-half assistant's stipend
Spring Weight Training	Michael Nagel (3/5) Dave Niglio (2/5)
Spring Athletic Trainer	Scott LaPayover
Spring Assistant Athletic Dir.	Kevin Greway

Volunteers

Baseball	Pat Dewechter, Chris Harris, Aaron Holmes, Rich Horan, III, Brian Kulak, Ralph Schiavo, Brett Phillips & Don Seybold
Golf	Paul Frantz
Softball	Amanda Brown
Spring Weight Training	Dominic Koehl

Track and Field Programs	Shawn Agnew, Kieren Boland, Alice Borden, Dominic Caruso, Randy Marr, Kyle Muckley, Anthony Pugliese, Daryl White, Andria Loomis
Boys Tennis	Diane Bay, Laurie Bouch, Matthew Harter, Greg Hoffman and Monika Waniek
Weight Room	Daniel Boyle

19. Motion to approve the following staff members to facilitate up to 3 hours of the high school in-service Chrome Book and Google Training Sessions on February 23, 2015 at the contractual rate of \$55.00 per hour and \$25.00 for one hour of prep time, for a total of \$190.00 per staff member:

Alvina LaCasse	Chris Sylvester	Andi Collazzo
Larae D'Angelo	Dawn Bentley	Ashley McGuire

20. + Motion to approve the following requests to attend workshops/conferences for the 2014-2015 school year:

School	Cost	Staff Member	Date of Conference	Name of Conference
HS	\$215.00	Anna Muessig	March 24, 2015	Socratic Seminar Workshop
HS	\$215.00	Jessica Mellwig	March 24, 2015	Socratic Seminar Workshop

21. + Motion to approve Kristen Rosenberg and Elizabeth McCurdy as moderators of the 5th Grade Historical Theater Club at Mansion Avenue School for the 2014-2015 school year at a stipend to be determined.
22. Motion to approve Ron Latham as moderator of the Percussion Ensemble at the high school for students in grades 7 through 12 for the 2014-2015 school year at a stipend to be determined.

PROGRAM:

- INFORMATION:

The January 27, 2015 emergency school closing day will be made up on Friday, February 13, 2015, a designated make-up day for staff and students.

- Motion to approve the following curriculum as recommended by the Curriculum Committee of the Board:
 - Grades K-4 20th Century Life and Careers
 - Grades 5-8 20th Century Life and Careers
 - Grades 9-12 20th Century Life and Careers
- Motion to approve the Comprehensive Equity Plan 2007-2015.
- Motion to approve the EVVRS Report for Period I – September 1, 2014 through December 31, 2014 as presented.
- + Motion to approve the creation of a 5th Grade Historical Theater Club for the 2014-2015 school year at Mansion Avenue School.
- Motion to approve the creation of a Percussion Ensemble at the high school for students in grades 7 through 12 for the 2014-2015 school year.

- **INFORMATION:**

Mansion Avenue School

January 29, 2015 Lockdown Drill
January 30, 2015 Fire Drill

Haviland Avenue School:

January 13, 2015 Fire Drill
January 23, 2015 Lockdown Drill

Audubon High School:

January 23, 2015 Fire Drill
January 28, 2015 Lockdown Drill

STUDENTS:

1. Motion to approve the following field trips for the 2014-2015 school year:

3/6/15 Haviland Avenue: Ms. Ignaczewski, five chaperones and 65 students to the Franklin Institute. Purpose: To enhance the science curriculum. The students will learn about force, gravity and electricity. Departure: 9:15 am. Return: 2:00 pm. School buses. **Total Cost: \$325.70 (Paid by Students)**

3/13/15 Haviland Avenue: Ms. Lang, three chaperones and 41 students to the Franklin Institute. Purpose: To enhance the science curriculum. Students will learn about force, gravity and electricity. Departure: 9:15 am. Return: 2:00 pm. School bus. **Total Cost: \$162.85 (Paid by Students)**

3/16/15 Haviland Avenue: First Grade Teachers, four chaperones and 90 students to the Adventure Aquarium. Purpose: To enhance learning of science curriculum. Students will learn about water animals and their habitats. Departure: 9:30 am. Return: 2:15 pm. School buses. **Total Cost: \$295.00 (Paid by Students)**

4/21/15 Mansion Avenue: Ms. Meehan, two chaperones and 46 students to Rowan University. Purpose: Extend learning about space curriculum. Departure: 9:45 am. Return: 1:00 pm. School bus. **Total Cost: \$145.32 (Paid by Students)**

4/24/15 Mansion Avenue: Ms. Meehan, four chaperones and 63 students to Rowan University. Purpose: Extend learning about space curriculum. Departure: 9:45 am. Return: 1:00 pm. School buses. **Total Cost: \$290.64 (Paid by Students)**

5/7/15 Haviland Avenue: Ms. McNellis, three chaperones and 11 students (PM Shape) to Storybook Land. Purpose: Fairytales, Nursery Rhymes, Children's Literature. Departure: 8:45 am. Return: 2:20 pm. School bus. **Total Cost: \$210.71 (Paid by ABOE)**

5/15/15 Haviland Avenue: Kindergarten teachers, seven chaperones and 79 students to the Philadelphia Zoo. Purpose: Visiting the zoo is done in conjunction with our non-fiction unit and our animal reports. Departure: 9:30 am. Return: 2:00 pm. School buses. **Total Cost: \$334.50 (Paid by Students)**

5/21/15 Haviland Avenue: Ms. McNellis, two chaperones and 15 students (AM Shape) to Storybook Land. Purpose: Fairytales, Nursery Rhymes, Children's Literature. Departure: 8:45 am. Return: 2:20 pm. School bus. **Total Cost: \$210.71 (Paid by ABOE)**

2. + Motion to approve homebound instruction for the following students:

STUDENT ID#	DATE
01006	Retroactive to February 17, 2015 for 3 Months
02103	Retroactive to January 26, 2015 for 2 Months
44524	Retroactive to January 21, 2015 through March 1, 2015

3. + Motion to accept the resolution of the due process petition filed on the matter of student ID#01857 and the Audubon Board of Education.

BUILDINGS AND GROUNDS:

1. Motion to approve the following facility use requests:

AHS LOWER FIELD – Audubon Women’s League, Easter Egg Hunt, 3/22/15 from 11:30am to 1:00pm, rain date 3/29/15. Contact: Stephanie Sullivan

AHS BASEBALL FIELD – Audubon Blue Sox Baseball, Sundays, beginning April 12 to August 9, 2015, from 8:30am to 12:30pm. Contact: Jim Rossell

REPORTS:

1. HIB District Report:

BULLYING INCIDENTS REPORT			
SCHOOL	Confirmed HIB	Non-HIB	Total
HS	1	0	1
HAS	0	0	0
MAS	0	1	1

2. Superintendent’s Report

BOARD COMMITTEES:

- A. Buildings and Grounds: **Mrs. Davis, Chairperson**, Mrs. Hauske, Mrs. DiVietro, Mr. Yacovelli, Alternate: Mrs. Cox
- B. Community Relations: **Mrs. Hauske, Chairperson**, Mrs. DiVietro, Mrs. Greenwood, Ms. Sullivan, Alternate: Mr. Lee
- C. Curriculum: **Mr. Lee, Chairperson**, Mrs. Davis, Mrs. Cox, Mrs. Sullivan-Butrica, Alternate: Mrs. Greenwood
- D. Finance: **Mr. Yacovelli, Chairperson**, Mr. Lee, Mrs. Cox, Mrs. Hauske, Alternate: Mrs. Sullivan-Butrica
- E. Negotiations: **Ms. Brown**, Ms. Sullivan, Mrs. Hauske, Mrs. Sullivan-Butrica, Alternate: Mr. Yacovelli
- F. **Policy: Mrs. Cox, Chairperson**, Mrs. Davis, Mrs. Sullivan-Butrica, Ms. Sullivan, Alternate: Mrs. Brown
- G. Scholarship: **Ms. Brown, Chairperson**, Mr. Lee, Mrs. Davis, Mrs. DiVietro, Alternate: Ms. Sullivan
- H. CCEC Rep. Rotation: **Ms. Brown**
- I. CCSBA Rep. Rotation: **Ms. Brown**
- J. AEF Representative: **Mrs. Hauske**
- K. State/Federal Programs: **Mr. Crispin**
 Affirmative Action Officer: **Mr. Delengowski**
 Public Agency Compliance Officer: **Mr. Delengowski**

The board welcomes participation of interested organizations and individuals and will schedule time as appropriate for the public to speak. The board reserves the right to limit public discussion. Public discussion of a topic will be limited to fifteen minutes, and individual speakers will be limited to five minutes. Reference Policy #9322 of the Audubon Public Schools Board of Education Policy Manual.

PUBLIC PARTICIPATION: (Open Discussion)

1. Motion to adjourn meeting at approximately _____ pm.